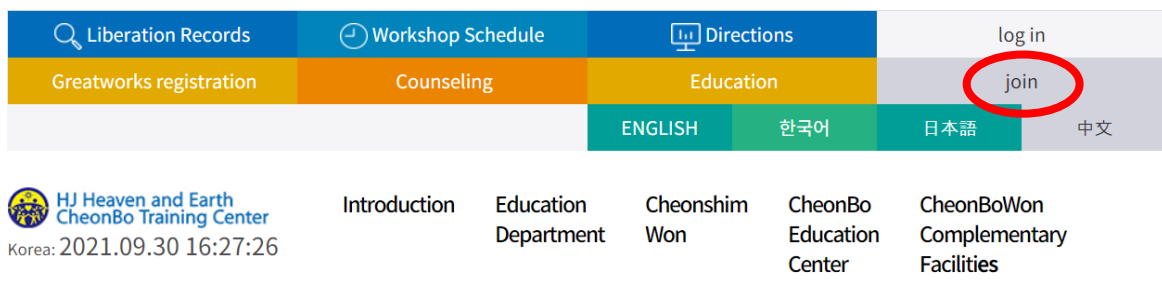


New Online Registration Page for International Members

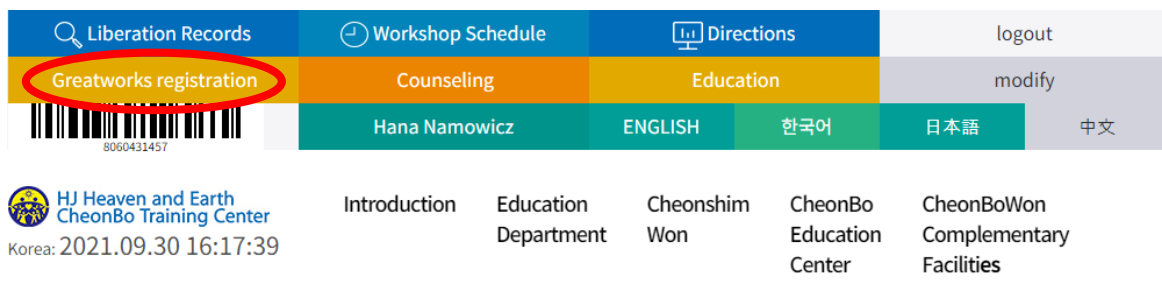
How to create an account

1. Create an account on our CheonBo website if you do not have one (en.hjcbt.org)
 - a. To make an account, your name and birthday must match with the one we have in our system. Please email us if you need this information.
 - b. If you have lost your account information, the training center staff can help you find your ID and reset your password.
 - c. Also, please note that if many people try to make an account at the same time, the server will overload as it tries to connect each account with our system. The training center staff will not be able to help you in this situation. Therefore, to avoid this from happening, it is best if you can make an account in advance.

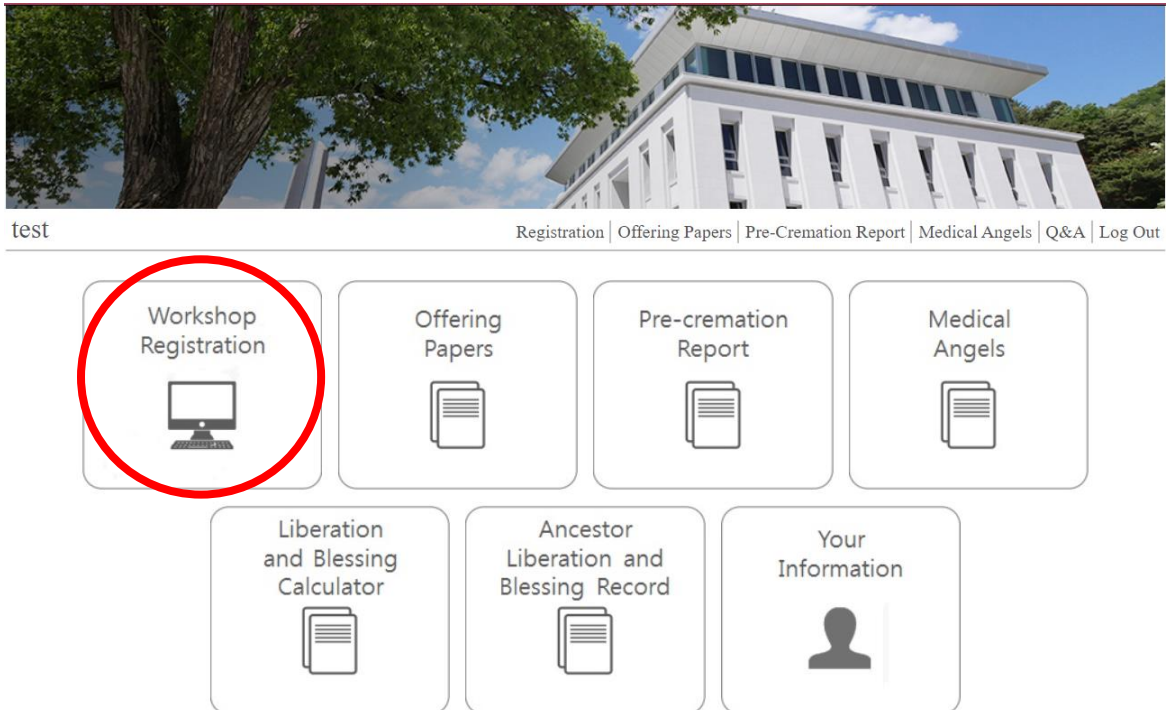


How to register for workshops.

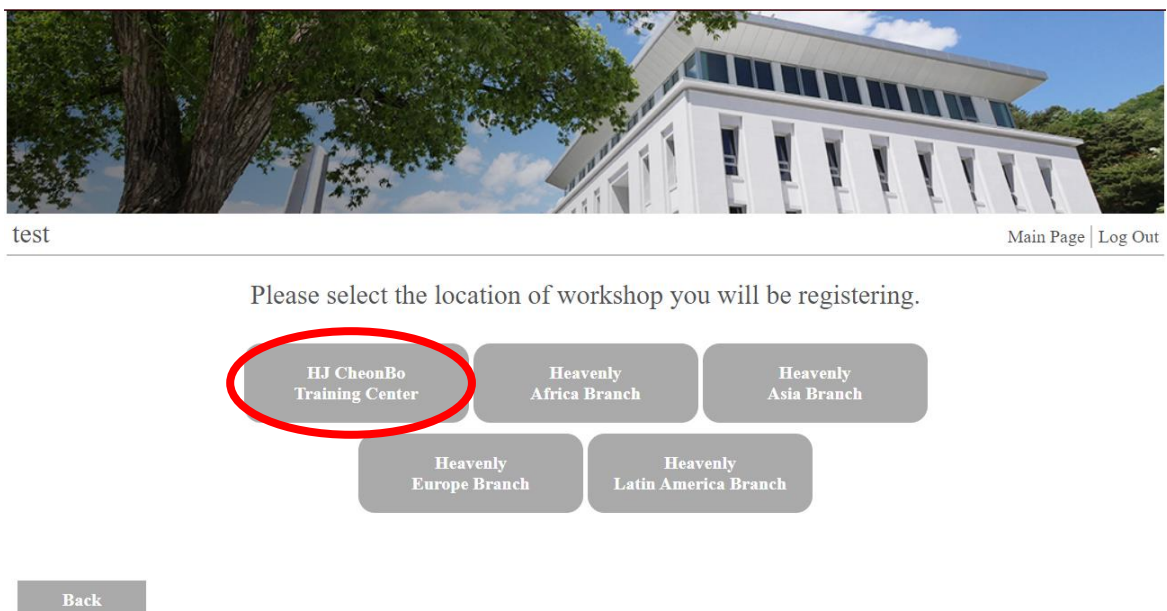
1. Once you log in, go to the new registration page by clicking "Greatworks registration" at the top left corner.



2. After the website redirects you to the new page, click “Workshop Registration”



3. Click “HJ CheonBo Training Center” as this is where the workshop will be held for the Great Works.



4. Click “Apply” for the correct workshop



test Main Page | Log Out

Start Date	Finish Date	Nation	Venue	Registration DeadLine	Apply
2021-10-23	2021-10-24	Republic of Korea	HJ Cheonbo	2021-10-23	Apply

Back

5. The next page is for the registration for workshop participants. If you have already applied for something under your own name through your own account, you do not need to include your workshop fee again.

6. Once finished, click “Next.”



test Main Page | Log Out

Period: Oct-23, 2021 Nation: Republic of Korea Venue/Location: HJ Cheonbo

Your Information

Name	Test	Date of Birth	1977-09-18
Workshop Fee	US\$25		

Spouse Information

Name		Date of Birth	
Workshop Fee	US\$0		

Children's Information

		add more +
		Amount to pay US\$25
For your reference		
Yen : ¥2,800,000		
Registration fee at Training Center		

Back **Next**

If you want to add children's workshop fee, click here.

Click here to move on to the next registration.

7. After clicking “Next,” you may register for any liberations or blessings that you would like to apply for. You can open up the tabs by clicking on the arrows on the right.
- As of the moment, you will not be able to register for back payments. This should be applied in the traditional way through email and mail.
 - This registration is for one person only. If you need to apply for your spouse’s ancestor liberation or blessing, please repeat the registration under your spouse’s account.



test

[Main Page](#) | [Log Out](#)

Ancestor Liberation (Standard: USS)



Ancestor Blessing (Standard: USS)



Collateral Liberation



Self Liberation Reservation



Person Who Passed Away After Registering for Liberation



Cleansing of Fetus



Collateral Blessing



Hyojeong Offering Paper for Restoration



Donation Option *

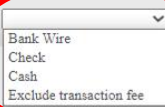


8. Once you finish with your registration, check your donation amount.
9. Once everything seems to be correct, choose your method of payment. There are 4 options: bank wire, check, cash, and exclude transaction fee
 - a. Bank wire: Includes \$20 transaction fee in the total. Please note that some banks may charge extra.
 - b. Check: Includes \$8 for checks under \$1000 and \$10 for checks that are over \$1000. If you are sending two check, please calculate respectively.
 - c. Cash: This is only for if you are going to have someone pay in person in Korea
 - d. Exclude transaction fee: This is for if you are sending the donation through another person together with their registration. If this is the case, please have the representative send us a break down of their donation through email so that we know what their total donation is for. The person sending the donation should include the transaction fee when sending their total.

Donation Option *

Please choose your method of payment.

You do not need to include the transaction fee if the donation is being sent together by someone else and is already covered by them.

Donation Option 

Donation Breakdown (US\$)	
Workshop Fee	25
Ancestor Liberation	0
Ancestor Blessing	0
Other Liberation	0
Collateral Blessing	0
Unpaid Bill	0
Offering Paper Bill	0
Donation Option	None
Total Donation	25

Back

Next

10. After clicking “Next,” you may submit any comments or questions that you might have.



test Main Page | Log Out

Do you have questions? Please feel free to write your concerns.

Question

BackNext

11. Click “Confirm” to end your registration.

- a. We recommend you take a picture or screenshot of this page so that you have the total amount and the bank information when you are ready to send the donation.

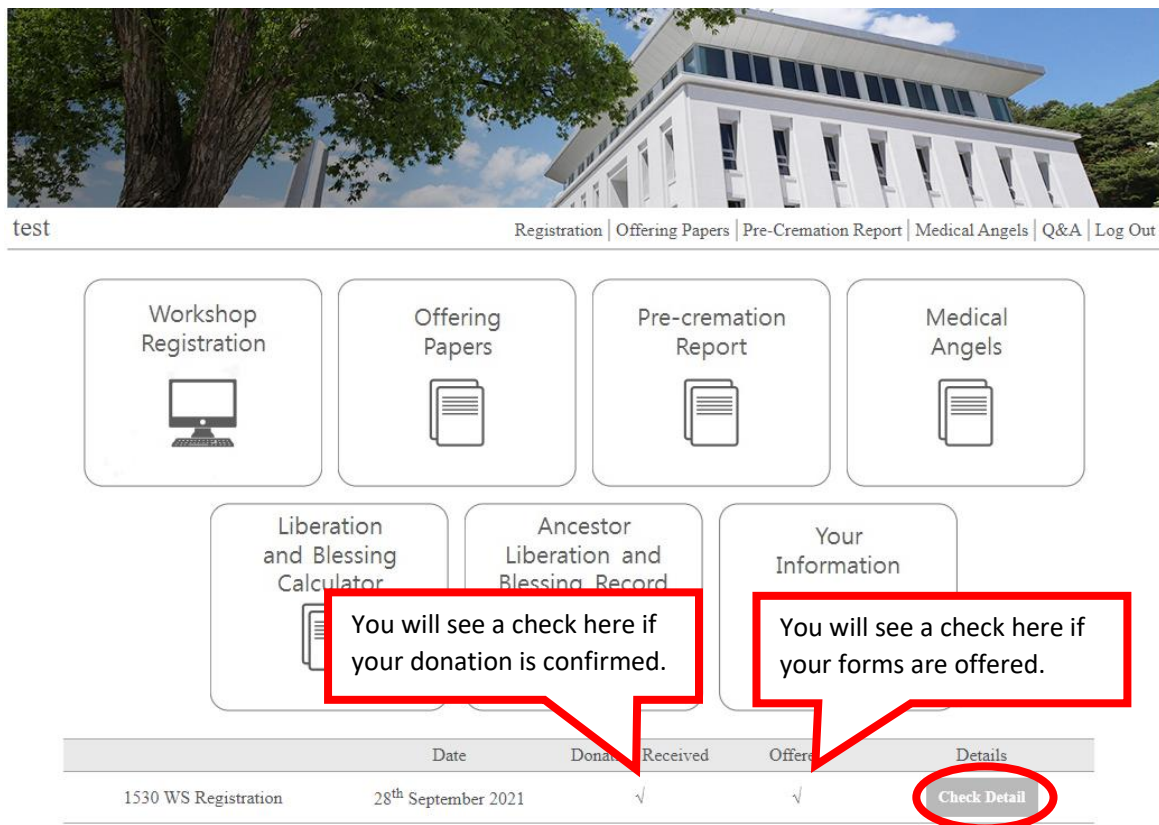
test Main Page | Log Out

When you send a check or international money order, please add per check a processing fee of \$8 for checks under \$1000 and \$10 for checks \$1000 and over. Please make the check payable to HSA-UWC-CSC. Our bank will not accept checks \$10,000 and more, so if the amount you want to send is over \$10,000, please write 2 checks with different dates on them.

Donation Breakdown (US\$)	
Workshop Fee	25
Ancestor Liberation	0
Ancestor Blessing	0
Other Liberation	0
Collateral Blessing	0
Unpaid Bill	0
Offering Paper	0
Check Processing Fee	8
Amount to pay	33

Confirm

12. You may check details of your registration at the bottom of the main page. If you click “Cancel” you will be deleting your whole registration for that workshop so, please be careful.
13. Once the donation is confirmed by the International Office staff, you will see a check under “Donation Received.”
14. Once your forms have been offered for the workshop, you will see a check under “Offered.” Please note that once the forms have been offered, you will not be able to cancel or make changes to your registration.



15. Let us know if you have any questions:
 Office hours: 9:00 am – 6:00 pm (Korean time)
 Tel: +82-31-589-7177 (9:00 ~ 17:30)
 E-mail: cpintl2013@gmail.com