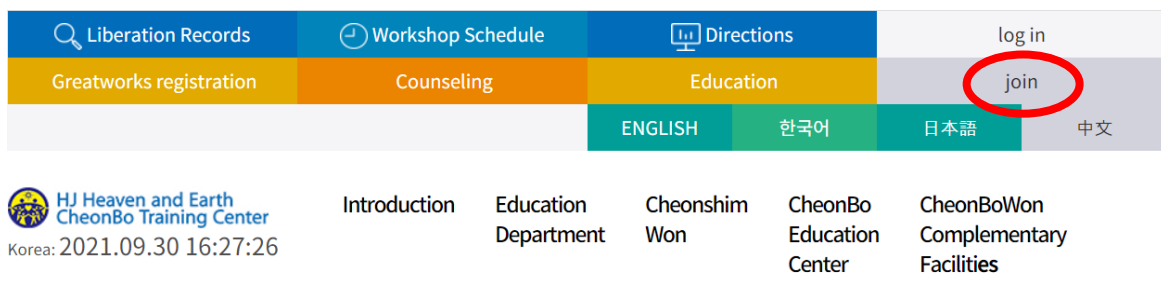


New Online Registration Page for International Members

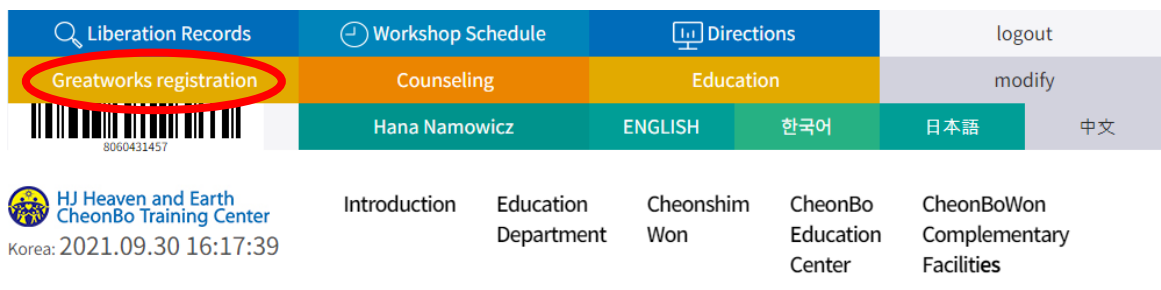
How to create an account

1. Create an account on our CheonBo website if you do not have one (en.hjcbt.org)
 - a. To make an account, your name and birthday must match with the one we have in our system. Please email us if you need this information.
 - b. If you have lost your account information, the training center staff can help you find your ID and reset your password.
 - c. Also, please note that if many people try to make an account at the same time, the server will overload as it tries to connect each account with our system. The training center staff will not be able to help you in this situation. Therefore, to avoid this from happening, it is best if you can make an account in advance.

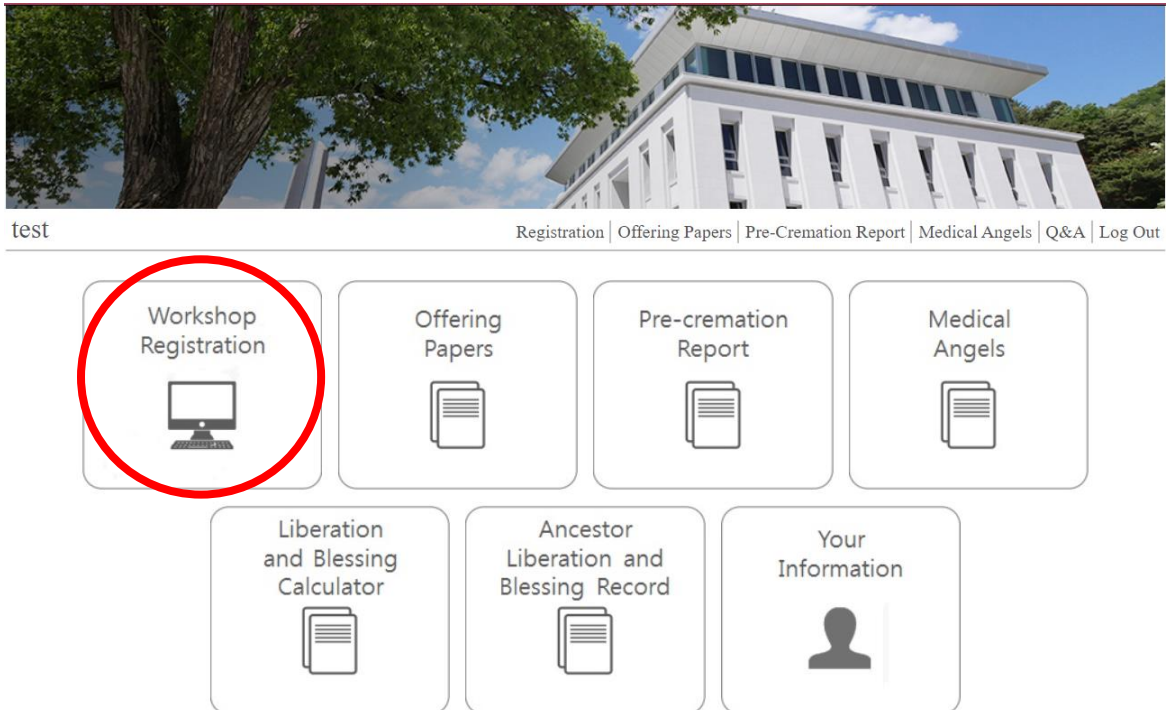


How to register for workshops.

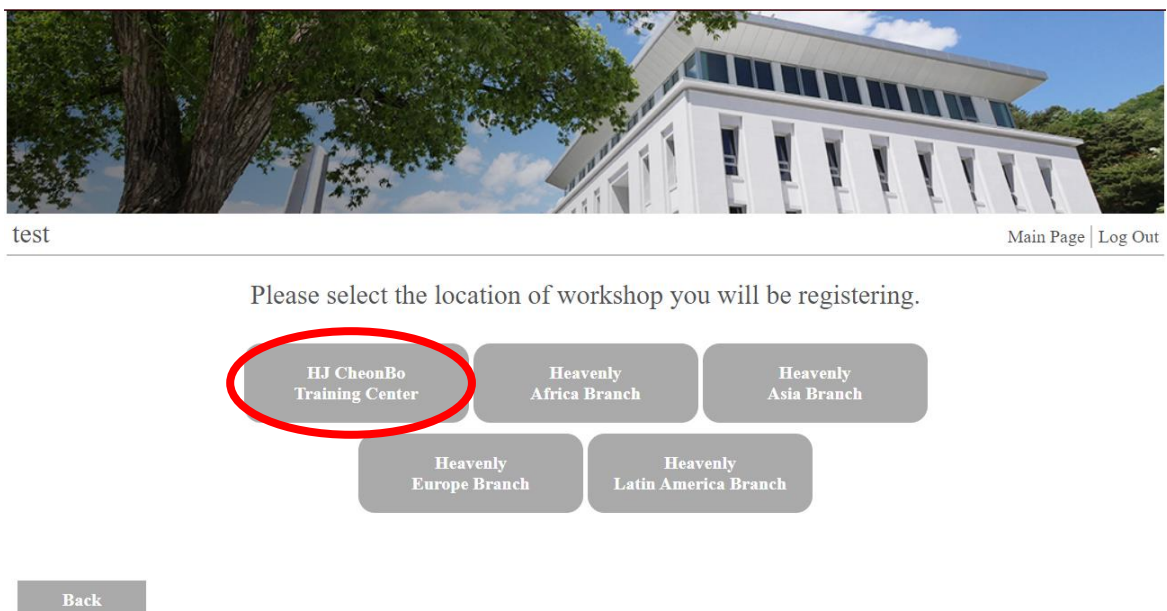
1. Once you log in, go to the new registration page by clicking "Greatworks registration" at the top left corner.



2. After the website redirects you to the new page, click “Workshop Registration”



3. Click “HJ CheonBo Training Center” as this is where the workshop will be held for the Great Works.



4. Click “Apply” for the correct workshop



test Main Page | Log Out

Start Date	Finish Date	Nation	Venue	Registration DeadLine	Apply
2021-10-23	2021-10-24	Republic of Korea	HJ Cheonbo	2021-10-23	Apply

[Back](#)

5. The next page is for the registration for workshop participants. Note: Please don't register your spouse here if he/she already did it through his/her own account because the workshop fee will be asked for whomever you register through each account.
- During the Corona lockdown period, the international office will be implementing a new workshop fee standard based on your nation's group standard. If you do not know your nation's group, please contact the International Office.



Test Main Page | Log Out

Period: Feb-26, 2022 **Nation: Republic of Korea** **Venue/Location: HJ Cheonbo**

Great Works Online Registration

Starting from this year there will be a new workshop fee standard for the online workshops based on your country's group standard. Please refer to the chart below. This standard will only be applied during the Corona lockdown period.

Group Standard for workshop fee.

Age	0 ~ 12 years	13 years and older
Group 1	\$10	\$25
Group 2	\$6	\$15
Group 3	\$4	\$10
Group 4	\$2	\$5
Group 5	\$1	\$1

Please select the correct group of your country to calculate the workshop fee.

Your Information

Name	Test	Date of Birth	1952-02-07
Workshop Fee	US\$25		

Spouse Information (Please input if you are only applying for your spouse's workshop fee. If your spouse would like to apply for additional registration, you must register through your spouse's account instead.)

Name		Date of Birth	
Group		Workshop Fee	US\$0

Children's Information

Select the correct group accordingly.

If you want to add children's workshop fee, click here.

[add more +](#)

Amount to pay

US\$25

For your reference

Yen : ¥2,800
KRW: ₩29,000
5,000

Click here to move on to the next registration.

[Rate at Training Center](#)

[Back](#)

[Next](#)

6. After clicking "Next," you may register for any liberations or blessings that you would like to apply for. You can open up the tabs by clicking on the arrows on the right.
 - a. As of the moment, you will not be able to register for back payments. This should be applied in the traditional way through email or mail.
 - b. This registration is for one person only. If you need to apply for your spouse's ancestor liberation or blessing, please repeat the registration under your spouse's account.



test

[Main Page](#) | [Log Out](#)

Ancestor Liberation (Standard: USS)

Ancestor Blessing (Standard: USS)

Collateral Liberation

Self Liberation Reservation

Person Who Passed Away After Registering for Liberation

Cleansing of Fetus

Collateral Blessing

Hyojeong Offering Paper for Restoration

Donation Option *

▼

▼

▼

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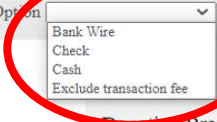
▼

7. Once you finish with your registration, check your donation amount.
8. Once everything seems to be correct, choose your method of payment. There are 4 options: bank wire, check, cash, and exclude transaction fee
 - a. Bank wire: A \$20 bank transaction fee will automatically be added to the total in your online tally (see below). Please note that some banks may charge extra.
 - b. Check: Automatically includes (in your online tally) \$8 for checks for amounts under \$1000 and \$10 for checks that are for more than \$1000. If you are sending two checks, please calculate accordingly.
 - c. Cash: This is only for if you are going to have someone pay in person in Korea.
 - d. Exclude transaction fee: This is for if you are sending the donation through another person together with their own registration/donation. If this is the case, please input the name of the sender and ask one representative to send us a breakdown of the donation amounts through email so that we know precisely what each person's donation amount covers. The person sending the donation should include the transaction fee when sending the total.

Donation Option *

Please choose your method of payment.

You do not need to include the transaction fee if the donation is being sent together by someone else and is already covered by them.

Donation Option 

Donation Breakdown (US\$)	
Workshop Fee	25
Ancestor Liberation	0
Ancestor Blessing	0
Other Liberation	0
Collateral Blessing	0
Unpaid Bill	0
Offering Paper Bill	0
Donation Option	None
Total Donation	25

Back

Next

9. After clicking “Next,” you may submit any comments or questions that you might have.



test Main Page | Log Out

Do you have questions? Please feel free to write your concerns.

Question

BackNext

10. Click “Confirm” to end your registration.

- a. We recommend you take a picture or screenshot of this page so that you have the total amount and the bank information when you are ready to send the donation.

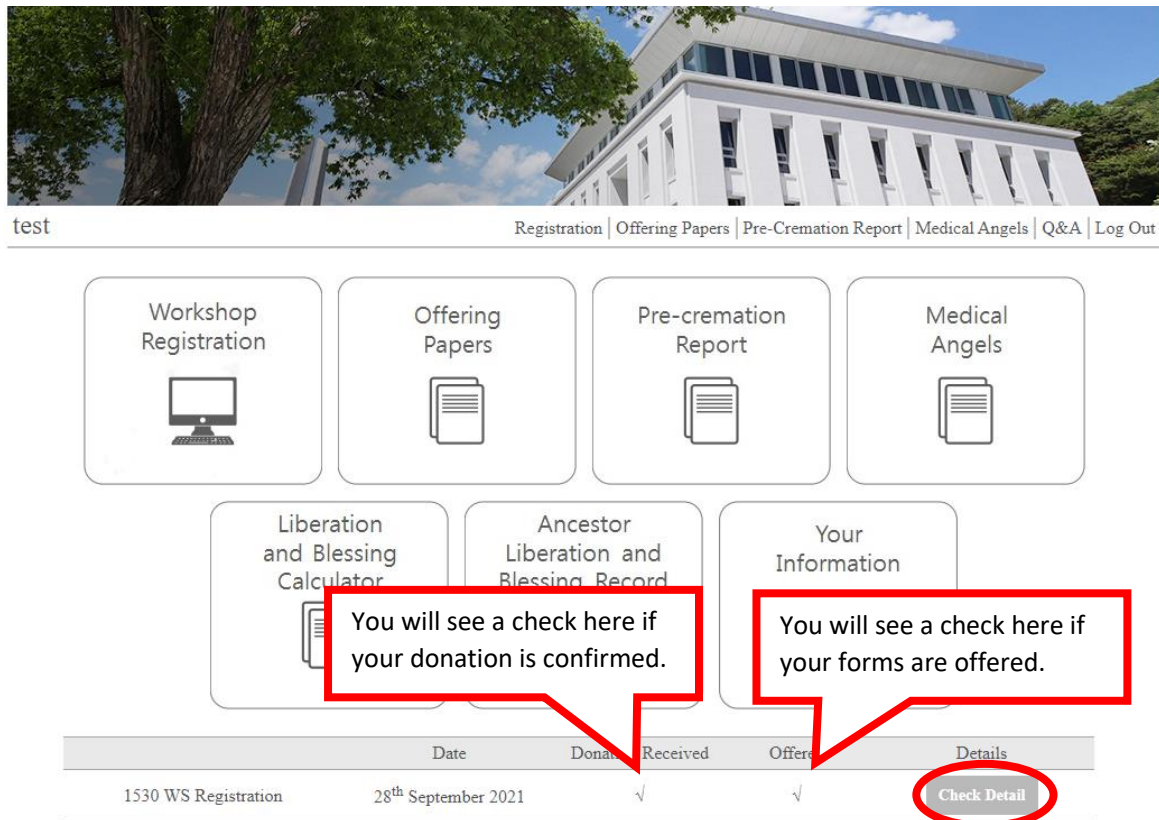
test Main Page | Log Out

When you send a check or international money order, please add per check a processing fee of \$8 for checks under \$1000 and \$10 for checks \$1000 and over. Please make the check payable to HSA-UWC-CSC. Our bank will not accept checks \$10,000 and more, so if the amount you want to send is over \$10,000, please write 2 checks with different dates on them.

Donation Breakdown (US\$)	
Workshop Fee	25
Ancestor Liberation	0
Ancestor Blessing	0
Other Liberation	0
Collateral Blessing	0
Unpaid Bill	0
Offering Paper	0
Check Processing Fee	8
Amount to pay	33

Confirm

11. You may check details of your registration at the bottom of the main page. If you click “Cancel” you will be deleting your whole registration for that workshop so, please be careful.
12. Once the donation is confirmed by the International Office staff, you will see a check under “Donation Received.”
13. Once your forms have been offered for the workshop, you will see a check under “Offered.” Please note that once the forms have been offered, you will not be able to cancel or make changes to your registration.



14. Let us know if you have any questions:
Office hours: 9:00 am – 6:00 pm (Korean time)
Tel: +82-31-589-7177 (9:00 ~ 17:30)
E-mail: cpintl2013@gmail.com